

**PROPERTY TO BE LEASED**

Property  Office  Arcade  Workshop  Warehouse Parking  Yes  No

Address .....

Date of visit .....

**RENTAL CONDITIONS**

Desired entry date ..... Net monthly rent before taxes .....

Monthly charges before taxes ..... Rent for parking before taxes .....

Use of premises .....

**LEASEHOLDER**

**JOINT LEASEHOLDER**

First name .....

Surname .....

Present address .....

Postal code/Town/Country .....

Company name (if legal person) .....

Civil status  Married/Registered partnership  Other  Married/Registered partnership  Other

Date of birth .....

Nationality  Swiss  Other  Swiss  Other

Phone, private .....

Phone, mobile .....

E-mail .....

Occupation or profession .....

Employer .....

Gross annual income .....

Current property management .....

Current tenancy agreement terminated by the landlord  Yes  No

Reason for termination .....

Liability and household insurance  Yes  No  Yes  No

**DOCUMENTS TO BE PROVIDED**

- ✓ **Copies of the identity document(s)** (passport, identity card, establishment permit and legitimation card for persons of foreign nationality);
- ✓ **Copies of the last three payslips** or any other proof of income (including pensions for invalidity (AI), old-age and survivors (AVS), etc.);
- ✓ **Certificate of solvency** issued (less than 3 months ago) by the Bankruptcy and Debt Collection Office of the current place of residence;
- ✓ Legal persons must also provide an extract from the Commercial Register, a copy of an identity document of the legal representative(s) as well as the income statements and balance sheets for the last two years (certified by a registered fiduciary).

**ATTENTION!**

Only complete application files will be analysed. No document will be returned.

**DATA PROTECTION**

By signing this document, you acknowledge that you have freely and voluntarily agreed to provide us with your personal data. The data contained in this form will be processed in the context of your rental request and in strict compliance with the relevant regulations in force. To this end, your information may be disseminated, in particular to the owners of the properties for which you apply. Your data will be stored for as long as is necessary for us to carry out our task and will be erased after the 60th day following the allocation of the property if your application is not successful.

Do the undersigned authorise the landlord, or GEROFINANCE REGIE DU RHONE, to obtain from their current landlord, their employer or a debt collection agency, information about them relating to the possible signing of a tenancy agreement, in particular information about their financial situation?

Yes     No

Our company implements appropriate technical and organisational measures to protect your personal data against any breach or misuse.

In addition, we inform you that you have the right to access, modify, rectify, oppose or delete any personal data concerning you. To do this or for any information about data protection, you can contact our data protection officer via our website by completing the form in our confidentiality and data protection policy.

**GENERAL INFORMATION**

In the event that the property concerned is assigned, an amount of CHF 300.00 excluding taxes for commercial premises and CHF 70.00 excluding taxes for parking spaces will be charged as administrative fees.

If, after acceptance (even oral) of the leasing of a property, the applicant does not sign the lease that has been drawn up, he/she acknowledges that he/she owes to the property management a lump sum equivalent to the administrative fees charged as compensation for the administrative work performed.

The undersigned certifies/y that he/she/they has/have visited the property and been given exact and complete information.

This form must be completed, dated and signed by the prospective leaseholder, as well as by the joint leaseholder, if any, of the lease of the property concerned. He/she/they authorise/s Gerofinance | Régie du Rhône to obtain any complementary information required.

It is specified that this application is in no case a contractual document and does not oblige either the prospective leaseholder or the property management to sign a lease. The property management reserves the right to reject this application without any obligation to state the reason to the prospective leaseholder(s).

Signature(s)

**Leaseholder** ..... **Joint Leaseholder** .....

**Place** ..... **Date** .....