

**PROPERTY TO BE LEASED**

Property  Office  Arcade  Workshop  Warehouse Parking  Yes  No

Address .....

Date of visit .....

**RENTAL CONDITIONS**

Desired entry date ..... Net monthly rent before taxes .....

Monthly charges before taxes ..... Rent for parking before taxes .....

Use of premises .....

**LEASEHOLDER**

**JOINT LEASEHOLDER**

First name .....

Surname .....

Present address .....

Postal code/Town/Country .....

Company name (if legal person) .....

Civil status  Single  Married  Separated  Single  Married  Separated  
 Divorced  Widow(er)  Civil partnership  Divorced  Widow(er)  Civil partnership

Date of birth .....

Nationality ..... Permit .....

Phone, private .....

Phone, mobile .....

Phone, business .....

E-mail .....

Occupation or profession .....

Employer .....

Date of hire .....

Gross annual income .....

Current property management .....

Current net monthly rent .....

Liability and household insurance  Yes  No  Yes  No

How did you find the property?  Property management website  Other websites  Former tenant  
 Press  Others To be specified .....

**DOCUMENTS TO BE PROVIDED**

- ✓ **Copies of the identity document** (passport, identity card, establishment permit and legitimation card for persons of foreign nationality);
- ✓ **Copies of the last three payslips** or any other proof of income (including pensions for invalidity (AI), old-age and survivors (AVS), etc.);
- ✓ **Certificate of solvency** issued (less than 3 months ago) by the Bankruptcy and Debt Collection Office of the current place of residence;
- ✓ Legal persons must also provide an extract from the Commercial Register, a copy of an identity document of the legal representative(s) as well as the income statements and balance sheets for the last two years (certified by a registered fiduciary).

**ATTENTION!**

Only complete application files will be analysed. No document will be returned.  
The applications of prospective leaseholders that are not approved, including their attachments, will be destroyed for the sake of confidentiality.

**GENERAL INFORMATION**

In the event that the property concerned is assigned, an amount of CHF 300.00 excluding taxes for commercial premises and CHF 70.00 excluding taxes for parking spaces will be charged as administrative fees.

If, after acceptance (even oral) of the leasing of a property, the applicant does not sign the lease that has been drawn up, he/she acknowledges that he/she owes to the property management a lump sum equivalent to the administrative fees charged as compensation for the administrative work performed.

The undersigned certifies/y that he/she/they has/have visited the property and been given exact and complete information.

This form must be completed, dated and signed by the prospective leaseholder, as well as by the joint leaseholder, if any, of the lease of the property concerned. He/she/they authorise/s Gerofinance | Régie du Rhône to obtain any complementary information required.

It is specified that this application is in no case a contractual document and does not oblige either the prospective leaseholder or the property management to sign a lease. The property management reserves the right to reject this application without having to state any reason to the prospective leaseholder(s).

Signature(s)

**Leaseholder** ..... **Joint Leaseholder** .....

**Place** ..... **Date** .....